

## **Participant Responsibilities**

**HUD AND FMHA RULES/REGULATIONS LIST THE FOLLOWING AS SOME OF THE RESPONSIBILITIES OF TENANT'S AND APPLICANT'S WHILE APPLYING FOR OR RECEIVING RENTAL ASSISTANCE.**

### **The family MUST:**

1. Supply any information that the HA or HUD determines to be necessary including evidence of citizenship or eligible immigration status, and information for use in a regularly scheduled re-examination or interim re-examination of a family's income or composition. Any information the family supplies must be true and complete.
2. Disclose and verify social security numbers, sign and submit consent forms for obtaining information.
3. Supply any information requested by the HA to verify that the family is living in the unit or information related to the family absence from the unit. Promptly notify the HA in writing when the family is away from the unit for an extended period of time in accordance with HA policies.
4. Notify the HA and the Owner in writing before moving out of the unit or terminating the lease. Give the HA a copy of any owner eviction notice.
5. Use the assisted unit for the residence by the family. The unit must be the family's only residence. Allow the HA to inspect the unit at reasonable times and after reasonable notice.
6. Promptly notify the HA in writing of the birth, adoption, or court-awarded custody of a child. Request HA written approval to add any other family member as an occupant of the unit. Promptly notify the HA in writing if any family member no longer lives in the unit.
7. Pay utility bills, maintain utilities, for which the family is required to pay, in the family's name, and supply appliances that the owner is not required to supply under the lease.

### **The family (including each family member) MUST NOT:**

1. Own or have any interest in the unit (other than in a cooperative, or the owner of a manufactured home leasing a manufactured home space).
2. Commit any serious or repeated violation of the lease (either attached or posted in FMHA lobby). Sublease or let the unit or assign the lease or transfer the unit.
3. Commit fraud, bribery or any other corrupt or criminal act in connection with the program.
4. Receive voucher program housing assistance while receiving another housing subsidy for the same unit or a different unit under any other Federal, State or Local housing assistance program.
5. Damage the unit or premises (other than damage from ordinary wear and tear) or permit any guest to damage the unit or premises.
6. Engage in drug-related criminal activity or violent criminal activity or other criminal activity that threatens the health, safety or right to peaceful enjoyment of other residents and persons residing in the immediate vicinity of the premises.
7. Receive housing choice voucher program housing assistance while residing in a unit owned by a parent, child, grandparent, grandchild, sister or brother of any member of the family, unless the PHA has determined (and has notified the owner and the family of such determination) that approving rental of the unit, notwithstanding such relationship, would provide reasonable accommodation for a family member who is a person with disabilities.
8. Engage in abuse of alcohol in a way that threatens the health, safety or right to peaceful enjoyment of the other residents and persons residing in the immediate vicinity of the premises.
9. Bring weapons, including handguns or other firearms, concealed or not, on the FMHA premises, including parking areas.